

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE
HOLLAND BOARD OF EDUCATION**

**The School District of the City of Holland
Ottawa County, Michigan
October 21, 2024**

- I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 5:15 p.m.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Marroquin, Mulder, Veliz (arrived at 5:19 pm), Woltman, and Ybarra

ADMINISTRATORS: Superintendent Cassidy, Deputy Superintendent Pennington, Associate Superintendents McCloud, Murphy-DuBay, and Remillard and Administrative Assistant Kooiker (recorder)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA

A. APPROVAL OF AGENDA

1. Regular Business Meeting of October 21, 2024
2. Consent Agenda for October 21, 2024

B. APPROVAL OF MINUTES

1. September 23, 2024, Regular Business Meeting

Moved by Diane Ybarra, supported by Lois Mulder, that the Board of Education approve the Consent Agenda for October 21, 2024. The motion was unanimously approved.

IV. HPS CELEBRATES

Holland High School Orchestra: We recognized the Holland High School Orchestra. On September 12, members of the Orchestra, under the direction of Kay O'Neill, performed at the naturalization ceremony at the Holland Civic Center, where 214 people from all over the world became new citizens of the United States.

This week, the Orchestra is preparing for its annual DeComposer's Festival - called Antics in the Attic (Wednesday, October 23 in the HHS Commons). It will feature music from the Holland Orchestra with performances from the Holland Band and Choirs, fun antics, and spooky costumes.

V. MI HEARTSafe DISTRICT

Joe Soto, Director of Safety & Security, introduced Gwen Fosse, Project ADAM Michigan Coordinator. Gwen recognized that HPS as a whole district is now a HEARTSafe School District. Every building in the district has qualified for the award. To qualify as a HEARTSafe building, you must train 10% of full-time staff in CPR/AED, 50% of coaches CPR/AED trained, 100% PE Staff trained in CPR/AED, have a medical emergency response team that is trained, review written plan annually, have AEDs locations identified and do at least one AED/CPR drill a year.

Bret Groendyke - Fire Marshall
Hendrina Cupery - Holland Hospital School Nurse Manager
Demetria Friberg - Holland Hospital School Nurse
Lisa Gort - Holland Hospital School Mental Health Care Manager
Emily Byl - Holland Hospital School Nurse
Nicole Stewart - Holland Hospital School Nurse
Amy VerBeek - Holland Hospital School Nurse
Beth Wiersma - Holland Hospital School Nurse

VI. PUBLIC COMMENTS

- Allan Hoekstra, 272 West 9th St., Holland, MI 49423 – Title IX

VII. ANNUAL AUDIT PRESENTATION

Jon Ringlein, CPA, Senior Manager with Maner Costerisan Audit Firm, presented the results of the June 30, 2024, annual financial audit.

VIII. HIGH SCHOOL BUILDING PRESENTATION

Principal Andrea Mehall, Assistant Principals Josh Rumpsa and Zach Kapla, and Athletic Director Blake Muller provided an update.

IX. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS

A. TEACHING FOR LEARNING: Chairperson Mulder reported on the October 7, 2024, meeting of the Teaching for Learning Committee.

Agenda Review and Roll Call: The meeting was called to order at 8:00 a.m.

Present:

Board: Trustees Mulder and Veliz

Administration: Superintendent Cassidy and Associate Superintendents McCloud and Remillard

Public Comments: There were no public comments.

Office of School Improvement: Associate Superintendent Remillard provided updates on the following:

- Data Conferences
- Learning Walks
- Branching Minds
- Project Aware
- Hey Tutor/Tutoring after school
- Professional Development
- Curriculum Council
- Building Goals aligned with District Goals

Office of Student Services: Associate Superintendent McCloud provided updates on the following:

- Lori Lepard joined us for information on PAC (Parent Advisory Committee). She is the representative for Holland at the PAC/OAISD meetings.
- HPS Parent group-Community of Support and Survey

Superintendent Updates: Superintendent Cassidy provided updates on the following:

- Community Feedback Session Updates
- Enrollment Numbers and Staffing

Other: No other items were discussed.

Adjournment: The meeting adjourned at 8:30 a.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence through relevant and innovative programming that maximizes the potential of each student in safe, supportive, and respectful learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will unite our community around increasing opportunities and success for ALL students through dialogue, networking, and learning among families and community members.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will maximize resources for student learning, engagement, and safety.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, retain, and invest in highly qualified staff.

- B. FINANCE AND PROPERTY COMMITTEE: Ybarra reported on the October 9, 2024, meeting of the Finance and Property Committee.

Agenda Review and Roll Call: The meeting was called to order at 4:00 p.m.

Board: Trustees Arendshorst, Woltman and Ybarra

Administration: Superintendent Cassidy, Associate Superintendent Murphy-DuBay, and Deputy Superintendent Pennington

Public Comments: There were no public comments.

Finance & Property: Associate Superintendent Murphy-DuBay provided updates on the following:

- Financial Reports for September 2024: Associate Superintendent Murphy-DuBay reviewed the general fund budget to actual report and the capital project listing report for the month of September
- Audit Presentation Update: Maner Costerisan Audit Firm will provide an update at the October 21, 2024, Board Meeting.

Human Resources Report: Deputy Superintendent Pennington provided an update on the following:

- Vacancies and Postings Update
- New Hires
- Frontline Onboarding Update
- Insurance Updates

Superintendent Updates: Superintendent Cassidy provided an update on the following:

- Facility Feedback Review
- Enrollment Update and Possible Staffing Adjustments
- Special Education Millage

Other: No other items were discussed.

Adjournment: The meeting adjourned at 4:59 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence through relevant and innovative programming that maximizes the potential of each student in safe, supportive, and respectful learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will unite our community around increasing opportunities and success for ALL students through dialogue, networking, and learning among families and community members.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will maximize resources for student learning, engagement, and safety.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, retain, and invest in highly qualified staff.

- C. EXECUTIVE COMMITTEE: Vice President Woltman reported on the October 9, 2024, meeting of the Executive Committee.

Agenda Review and Roll Call: The meeting was called to order at 5:00 p.m.

Present:

Board: Trustees Arendshorst, Woltman, and Ybarra

Administration: Superintendent Cassidy

Public Comments: There were no public comments.

Superintendent Updates:

- Special Education Millage
- Superintendent Evaluation Planning

Study Session Agenda Construction: Committee members planned the agenda for the October Study Session Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive Committee, and matters arising.

Other: No other items were discussed.

Adjournment: The meeting adjourned at 5:37 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence through relevant and innovative programming that maximizes the potential of each student in safe, supportive, and respectful learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will unite our community around increasing opportunities and success for ALL students through dialogue, networking, and learning among families and community members.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will maximize resources for student learning, engagement, and safety.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, retain, and invest in highly qualified staff.

- D. BOARD STUDY SESSION: Vice President Woltman reported on the October 14, 2024, Study Session.

Agenda Review and Roll Call: Vice President Woltman welcomed all participants and called the meeting to order at 5:15 p.m. in the Board Training Room of the District Administration Building, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Arendshorst, Marroquin, Mulder, Veliz, Woltman, and Ybarra

ADMINISTRATION: Superintendent Cassidy, Deputy Superintendent Pennington, Associate Superintendents Remillard and Murphy-DuBay

Public Comments: There were no public comments.

HOLLAND EDUCATIONAL FOUNDATION

President John Johnston provided an update on HEF grants and upcoming events.

Committee Reports:

- a. Teaching for Learning Committee: Chairperson Mulder provided updates with items discussed at the Teaching for Learning Committee meeting on October 7, 2024.
- b. Finance & Property Committee: Chairperson Woltman provided updates with items discussed at the Finance & Property Committee meeting on October 9, 2024.
- c. Executive Committee: Vice President Woltman provided updates with items discussed at the Executive Committee meeting October 9, 2024.
- d. Holland Educational Foundation Report: Trustee Mulder provided an update.
- e. HEA Communications Update: Trustee Arendshorst provided an update on the HEA Communications meeting from September 26, 2024.

Personnel Report: Deputy Superintendent Pennington updated the committee on personnel items.

Memorandum of Understanding: Superintendent Cassidy brought forward a recommendation to approve MOUs with HPS and Counseling Agencies as presented.

Moved by Lois Mulder, supported by Chris Arendshorst, that the Board of Education approve Memorandums of Understanding with HPS and Counseling Agencies as presented. The motion was unanimously approved.

Superintendent Updates:

- Bond Project Updates
- Future Facility Needs
- Enrollment Updates
- Superintendent Evaluation will be at the Study Session on November 11, 2024.

Board Meeting Agenda Construction: Board Members planned the agenda for the October 21, 2024 Board Meeting.

Other: No other items were discussed.

Adjournment: The meeting adjourned at 5:45 p.m.

X. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS

- A. Superintendent Open Office Hours: Superintendent Cassidy has open office hours scheduled for Thursday, November 7, 8:00 a.m. at the District Administration Office, Lincoln Conference Room. Superintendent Cassidy will host open office hours on the first Thursday of each month at 8:00 a.m. If you would like to reach Superintendent Cassidy, please email him: ncassidy@hollandpublicschools.org.
- B. National Principals Month: Superintendent Cassidy announced October is National Principals Month, and thank our principals for their dedication.
- C. Current Legislative and District Initiatives: Superintendent Cassidy shared information on recent district initiatives and legislative action.
- Enrollment Update
 - Holland Educational Foundation 40th Anniversary Gala, Saturday, November 9, 2024, 6:30 pm

Legislative Updates

There have not been a ton of new Legislative Updates. Some of the things we are keeping an eye on: The state is still ironing out what the overpayment into MPSERS will look like and when that will be reimbursed to employees, and how that will look moving forward. We are also hoping for movement to make the adjustments permanent.

Dyslexia Bill and how this will impact schools and staffing, and if there will be any financial backing for the changes.

XI. OTHER:

- Trustee Mulder provided an update on ticket sales for the Holland Educational Foundation 40th Anniversary Gala on November 9, 2024, at 6:30 p.m. at Holland High School.

XII. ADJOURNMENT: President Colburn adjourned the meeting at 6:45 p.m.

Approved as presented: _____
Tim Marroquin, Secretary