

**APPROVED MINUTES OF THE REGULAR MEETING  
OF THE  
HOLLAND BOARD OF EDUCATION**

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**The School District of the City of Holland  
Ottawa County, Michigan  
January 20, 2025**

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- I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 5:00 p.m.

**ROLL CALL:**

**BOARD:** Trustees Arendshorst, Colburn, Marroquin, Mulder, Veliz, Woltman, and Ybarra

**ADMINISTRATORS:** Superintendent Cassidy, Deputy Superintendent Pennington, Associate Superintendent Murphy-DuBay, and Administrative Assistant Kooiker (recorder)

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF CONSENT AGENDA**

**A. APPROVAL OF AGENDA**

1. Regular Business Meeting of January 20, 2025
2. Consent Agenda for January 20, 2025

**B. APPROVAL OF MINUTES**

1. December 18, 2024, Regular Business Meeting
2. December 18, 2024, Organizational Meeting

**Moved by Diane Ybarra, supported by Chris Arendshorst, that the Board of Education approve the Consent Agenda for January 20, 2025.** The motion was unanimously approved.

**IV. HOLLAND HIGH SCHOOL SENATE**

Student Senate President Miriam Lopez-Koolhaas provided the following information for Superintendent Cassidy to share.

- Snowcoming – February 15, 2025
- Dodgeball Tournament
- Snowco Spirit Week
- Snowco Pep Assembly

**V. HPS CELEBRATES**

**Two from HPS Earn City of Holland Social Justice Awards**

Congratulations to two representatives from Holland Public Schools for being recognized by the City of Holland with a Social Justice Award.

- Karinna Martinez (Class of 2025) was awarded the Social Justice Youth Award recognizing her commitment to make the City of Holland a better place for everyone to call home.
- Chase Magsig (DHH Deaf Language Model) was awarded the Social Justice Award for his work to improve accessibility for the DHH Community in the City of Holland.

Thank you Karinna and Chase for everything you do in the City of Holland.

## **VI. PUBLIC COMMENTS**

There were no public comments.

## **VII. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS**

Teaching for Learning, Finance & Property, and Executive Committees did not meet in January.

A. BOARD STUDY SESSION: President Colburn reported on the January 13, 2025, Study Session.

Agenda Review and Roll Call: President Colburn welcomed all participants and called the meeting to order at 5:00 p.m. in the Board Training Room of the District Administration Building, 320 West 24<sup>th</sup> Street.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Marroquin, Mulder, Veliz, and Ybarra

EXCUSED: Trustee Woltman

ADMINISTRATION: Superintendent Cassidy, Deputy Superintendent Pennington, Associate Superintendents Murphy-DuBay and Remillard

ADMINISTRATORS: Principal Sara Folkert and Assistant Principal Jennifer Heinritz

OATH OF OFFICE

- A. CONSTITUTIONAL OATH OF OFFICE - District board recorder and District notary Beth Kooiker administered the Oath of Office to Diane Ybarra, elected in November to a six-year term (2025-2030).
- B. BOARD OF EDUCATION OATH OF OFFICE - Superintendent Cassidy administered the HPS Board of Education Oath of Office to Diane Ybarra.

As an elected member of the Board of Holland Public Schools, I accept the high honor and trust that has been placed in me to ensure that the children of this district receive the best education possible with an uncompromising commitment to student achievement in a 21<sup>st</sup> Century learning environment. In accepting this position, I hold the pursuit of that goal as my sacred duty. To that end, I hereby swear that I will:

- Place the interests of children above all others in every decision that I make;
- Uphold all applicable federal and state laws and regulations;
- Abide by the policies of the Board, and work with my fellow Board members to change those policies as needed to improve student learning;
- Maintain board focus on the achievement of all students in accordance with our non-discrimination policy;
- Not use my position for personal or partisan gain;
- Model continuous learning in my role as a member of the governance team;
- Maintain a strategic plan for the district that clearly defines success and accountability for the board, the staff, and our students;
- Focus on the policy work of the Board and monitor progress on the indicators of success in our strategic plan, leaving the day-to-day operation of the district to the superintendent and staff;

- Base my decisions upon available facts, vote my convictions, avoid bias, and uphold and support the decisions of the majority of the board once a decision is made;
- Work to build trust between and among board members and the superintendent by treating everyone with dignity and respect, even in times of disagreement;
- Maintain the confidentiality of privileged information, including that shared in executive sessions of the board;
- Recognize that the authority rests only with majority decisions of the board and will make no independent commitments or take any independent actions that may compromise the board as a whole;
- Refer constituent complaints and concerns to the appropriate person within the district chain of command; and
- Respect the leadership roles of the board chair and superintendent.

I will maintain fidelity to these commitments and will be held accountable by my fellow board members should I fail to live up to this oath. So help me, God.

Trustee Ybarra agreed to uphold this oath.

Public Comments: There were no public comments.

Jefferson Building Presentation: Principal Sara Folkert and Assistant Principal Jennifer Heinritz provided an update.

Committee Reports:  
Committee meetings were not held in January.

Holland Educational Foundation Report: Trustee Mulder provided an update.

Finance & Property Update: Associate Superintendent Murphy-DuBay provided an update on the following:

- Financial Reports for December 2024: Associate Superintendent Murphy-DuBay reviewed the general fund budget to actual report and the capital project listing report for the month of December.
- Operating Millage Renewal: Associate Superintendent Murphy-DuBay discussed the operating millage to be placed on the May ballot.

**Moved by Chris Arendshorst, supported by Mark Woltman, that the Board of Education approve the Operating Millage Resolution as presented.** [Attachment A]

Roll Call Vote:

Ayes: Arendshorst, Colburn, Marroquin, Mulder, Veliz, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

- 2025 School Building and Site Bonds, Series III

**Moved by Diane Ybarra, supported by Lois Mulder, that the Board of Education approve the resolution for the 2025 School Building and Site Bonds Series III, as presented.**

[Attachment B]

Roll Call Vote:

Ayes: Arendshorst, Colburn, Marroquin, Mulder, Veliz, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

Personnel Report: Deputy Superintendent Pennington updated the committee on personnel items.

Superintendent Updates:

- Pre-Bond Planning Update
- Communication Focus Group Update

Board Meeting Agenda Construction: Board Members planned the agenda for the January 20, 2025 Board Meeting.

Other:

- WMCAT – West Michigan Center for Arts + Technology – This item was tabled until the February 10, 2025, Board Study Session.
- Social Justice Awards: Superintendent Cassidy provided an update.

Adjournment: The meeting adjourned at 7:13 p.m.

#### **VIII. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS**

- A. Superintendent Open Office Hours: Superintendent Cassidy has open office hours scheduled for Thursday, February 6 at 8:00 a.m. at the District Administration Office, Lincoln Conference Room. Superintendent Cassidy will host open office hours on the first Thursday of each month at 8:00 a.m. If you would like to reach Superintendent Cassidy, please email him: [ncassidy@hollandpublicschools.org](mailto:ncassidy@hollandpublicschools.org).
- B. HPS Honors Dr. Martin Luther King Jr Day - MLK Day, Monday, January 20, 2025, is Dr. Martin Luther King, Jr. Day. In honor and recognition of the legacy of this great man, Holland Schools were not in session for students so that they could participate in activities available throughout the community through service and learning.
- C. National School Board Recognition Month: Superintendent Cassidy thanked the HPS Board of Education for their continued work and leadership in the Holland Community.
- D. Current Legislative and District Initiatives:

There were no legislative updates this month.

Superintendent Cassidy shared celebrations from around the district.

- IX. CONSIDERATION OF PETITION FOR REINSTATEMENT:** Superintendent Cassidy brought forward the recommendation of the Hearing Committee to reinstate student #0102250800 with conditions.

**Moved by Diane Ybarra, supported by Lois Mulder, that the Board of Education approve the request for reinstatement of Student 0102250800 with conditions.** The motion was unanimously approved.

X. **OTHER:** No other items were discussed.

XI. **ADJOURNMENT:** President Colburn adjourned the meeting at 5:14 p.m.

Approved as presented: \_\_\_\_\_  
Tim Marroquin, Secretary