

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE
HOLLAND BOARD OF EDUCATION**

**The School District of the City of Holland
Ottawa County, Michigan
November 18, 2024**

- I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 5:15 p.m.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Mulder, Woltman, and Ybarra

EXCUSED: Trustees Marroquin and Veliz

ADMINISTRATORS: Superintendent Cassidy, Deputy Superintendent Pennington, Associate Superintendents McCloud, Murphy-DuBay, and Remillard, Director Craner, and Administrative Assistant Kooiker (recorder)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA

A. APPROVAL OF AGENDA

1. Regular Business Meeting of November 18, 2024
2. Consent Agenda for November 18, 2024

B. APPROVAL OF MINUTES

1. October 21, 2024, Regular Business Meeting

Moved by Diane Ybarra, supported by Lois Mulder, that the Board of Education approve the Consent Agenda for November 18, 2024. The motion was unanimously approved.

IV. HOLLAND HIGH SCHOOL SENATE

Student Senate President Miriam Lopez-Koolhaas provided an update to the Board.

- Trunk or Treat was very successful and had a great turnout. It was a community effort.
- Snow Coming
- Holiday Movie Night in the Dome

V. HPS CELEBRATES

SEMCO Energy Waste Reduction Commercial and Industrial Program: SEMCO's Energy Waste Reduction C&I Program provides energy-saving resources, rebates, and solutions to SEMCO C&I customers. Darick LaLonde, Director of Facilities and Maintenance, shared an update on a grant awarded to Holland Public Schools.

VI. PUBLIC COMMENTS

There were no public comments.

VII. MIDDLE SCHOOL BUILDING PRESENTATION

Principal Rene Bair and Assistant Principal Rakendra Davis provided an update.

VIII. DISTRICT DATA PRESENTATION: Associate Superintendent Remillard and District Grant and MTSS Coordinator Pam Souter will provide an update at the Board Study Session on December 9.

IX. PERSONNEL REPORT AND/OR RECOMMENDATIONS

Deputy Superintendent Pennington recommended the following personnel action:

A. Hiring:

- **Patricia Thornton**, 1st Grade Teacher, Jefferson School, effective November 4, 2024.

Moved by Diane Ybarra, supported by Mark Woltman, that the Board of Education approve a probationary contract for Patricia Thornton. The motion was unanimously approved.

X. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS

A. TEACHING FOR LEARNING: Chairperson Mulder reported on the November 4, 2024, meeting of the Teaching for Learning Committee.

Agenda Review and Roll Call: The meeting was called to order at 8:01 a.m.

Present:

Board: Trustees Marroquin, Mulder and Veliz

Administration: Superintendent Cassidy, Associate Superintendents McCloud and Remillard, and Supervisor Ann Jackson

Public Comments: There were no public comments.

Office of School Improvement: Associate Superintendent Remillard provided updates on the following:

- November 1st PD Update
- Daily 5 Visit
- OSR Update
- Data Presentation at Board Study Session

Office of Student Services: Associate Superintendent McCloud provided updates on the following:

- [Educational Development Plans](#)
- BTAM overview

Superintendent Updates: Superintendent Cassidy provided updates on the following:

- Roles and Responsibilities
- Neola Updates
- STEM/Student involvement at West

Other: No other items were discussed.

Adjournment: The meeting adjourned at 8:49 a.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence through relevant and innovative programming that maximizes the potential of each student in safe, supportive, and respectful learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will unite our community around increasing opportunities and success for ALL students through dialogue, networking, and learning among families and community members.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will maximize resources for student learning, engagement, and safety.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, retain, and invest in highly qualified staff.

- B. FINANCE AND PROPERTY COMMITTEE: Chairperson Woltman reported on the November 6, 2024 meeting of the Finance and Property Committee.

Agenda Review and Roll Call: The meeting was called to order at 4:00 p.m.

Board: Trustees Arendshorst, Woltman, and Ybarra

Administration: Superintendent Cassidy, Deputy Superintendent Pennington, and Associate Superintendent Murphy-DuBay

Public Comments: There were no public comments.

Finance & Property: Associate Superintendent Murphy-DuBay provided updates on the following:

- Financial Reports for October 2024: Associate Superintendent Murphy-DuBay will review the general fund budget to actual report and the capital project listing report for the month of October
- Summer Tax Collection Resolution. Approval will be requested at the regular board meeting.

Moved by Mark Woltman, supported by Diane Ybarra, that the Board of Education approve the 2025 Summer Tax Collection Resolution as presented. [Attachment A]

Roll Call Vote:

Ayes: Arendshorst, Colburn, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

Human Resources Report: Deputy Superintendent Pennington provided an update on the following:

- Vacancies, Postings, Resignations, Hires
- Health Insurance Renewal Updates
- [Earned Sick Time Act](#) Information

Superintendent Updates: Superintendent Cassidy provided an update on the following:

- Bond Project Updates
- Timeline and Needs of Potential 2025 Bond

Other: No other items were discussed.

Adjournment: The meeting adjourned at 4:53 p.m.

STRATEGIC PLAN FOCUS AREAS

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- C. EXECUTIVE COMMITTEE: President Colburn reported on the November 6, 2024, meeting of the Executive Committee.

Agenda Review and Roll Call: The meeting was called to order at 5:00 p.m.

Present:

Board: Trustees Colburn, Woltman, and Ybarra

Administration: Superintendent Cassidy

Public Comments: There were no public comments.

Superintendent Updates:

- Superintendent Evaluation Documents
- Performing Arts Discussion
- Building Presentations
- Staffing Updates
- Review of Vacation/Personal Days

Organizational Meeting for 2025: Committee members discussed the timeline, format, and calendar options for the 2025 Board Organizational Meeting. The committee will recommend approval at the regular board meeting.

Moved by Chris Arendshorst, supported by Diane Ybarra, that the date, time, and location for the 2025 Organizational Meeting for the HPS Board of Education be set as December 16, 2024, at 6:15 p.m., in the Administration Building Board Training Room at 320 W. 24th Street, Holland, MI 49423. The motion was unanimously approved.

Study Session Agenda Construction: Committee members planned the agenda for the November Study Session Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive Committee, and matters arising.

Other: No other items were discussed.

Adjournment: The meeting adjourned at 5:34 p.m.

STRATEGIC PLAN FOCUS AREAS

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- D. BOARD STUDY SESSION: President Colburn reported on the November 11, 2024, Study Session.

Agenda Review and Roll Call: President Colburn welcomed all participants and called the meeting to order at 5:15 p.m. in the Board Training Room of the District Administration Building, 320 West 24th Street.

BOARD: Trustees Arendshorst, Colburn, Marroquin, Mulder, Veliz, Woltman, and Ybarra
ADMINISTRATION: Superintendent Cassidy, Deputy Superintendent Pennington, Associate Superintendents McCloud, Murphy-DuBay, and Remillard

Public Comments: There were no public comments.

West Elementary Building Presentation: Principal Chad Tolson and Assistant Principal Anna Clawson provided an update.

Committee Reports:

- a. Teaching for Learning Committee: Chairperson Mulder provided updates with items discussed at the Teaching for Learning Committee meeting on November 4, 2024.

District Data Presentation: Associate Superintendent Remillard and District Grant and MTSS Coordinator Pam Souter will provide an update at the regular board meeting on November 18, 2024.

- b. Finance & Property Committee: Chairperson Woltman provided updates with items discussed at the Finance & Property Committee meeting on November 6, 2024.

- c. Executive Committee: President Colburn provided updates with items discussed at the Executive Committee meeting on November 6, 2024.

- d. Holland Educational Foundation Report: Trustee Mulder provided an update.

e. HEA Communications Update: The October meeting was canceled.

Personnel Report: Deputy Superintendent Pennington updated the committee on personnel items.

Superintendent Updates:

- Bond Project Updates: Ben Perdok, GMB, and Dave Tebo gave design updates.
- Holland Educational Foundation Update

Board Meeting Agenda Construction: Board Members planned the agenda for the November 18, 2024 Board Meeting.

Closed Session: The Board of Education entered into closed session under the Open Meetings Act for the purpose of the Evaluation of the Superintendent.

Moved by Diane Ybarra, supported by Lois Mulder, that the Board of Education enter into closed session under the Open Meetings Act , 1976 PA 267; MCLA 15.261 for the purpose of discussing the evaluation of the superintendent.

Roll Call Vote:

Ayes: Arendshorst, Colburn, Marroquin, Mulder, Veliz, Woltman, and Ybarra

Nays: None

Return to Open Session

The board will continue the discussion of the evaluation of the superintendent at the December study session.

Other: No other items were discussed.

Adjournment: The meeting was adjourned at 7:58 p.m.

XI. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS

- A. Superintendent Open Office Hours: Superintendent Cassidy has open office hours scheduled for Thursday, December 5 at 8:00 a.m. at the District Administration Office, Lincoln Conference Room. Superintendent Cassidy will host open office hours on the first Thursday of each month at 8:00 a.m. If you would like to reach Superintendent Cassidy, please email him: ncassidy@hollandpublicschools.org.
- B. 87th Veterans Day Observance: Deputy Superintendent Pennington recognized our past and Current serving members of the military and thank Holland High School Administration for their 87th Veterans Day Observance held on November 11, 2024.
- C. Current Legislative and District Initiatives: Deputy Superintendent Pennington shared Information on recent district initiatives and legislative action.
- Holland High School Future Educators program representatives are in Arizona presenting to the nation's state superintendent's about our program. Thank you to Andrea Mehall, Sarah LeFebre, and Liebbe Martinez for attending.
 - The District has a team attending the Deeply United immigration event on Thursday, November 21, hosted by Lighthouse Immigrant Advocates.

- State legislature is in lame duck, but is having a hard time making progress because they can't get the required number of representatives to attend. We anticipate that the Earned Sick Time Act will pass with some tweaks.

XII. OTHER: No other items were discussed.

XIII. ADJOURNMENT: President Colburn adjourned the meeting at 6:16 p.m.

Approved as presented: _____
Tim Marroquin, Secretary